



# **SINDH PUBLIC SERVICE COMMISSION,** **THANDI SARAK, HYDERABAD**

1. Please Fill in the columns carefully
2. Information/Data should be brief in order to exercise economy.
3. Additional/alteration to entries should be countersigned.
4. Separate sheet must be attached if necessary.
5. Administrative secretary/head of department signature must be in the form.

<b>01</b>	Title of Post with BPS	( _____ BPS- )		
<b>02</b>	Total number of vacancies	<b>Rural</b>	<b>Urban</b>	<b>Total</b>
<b>03</b>	Date(s) of occurrence of vacancies	Since (year)		
<b>04</b>	Number of vacancies to be filled on the basis of ratio/ Quota			
	a) Open Merit (Male/ Female)			
	b). Male			
	c). Female			
<b>05</b>	Differently Abled Persons Quota			
	a) Open Merit (Male/ Female)			
	b). Male			
	c). Female			
<b>06</b>	Minority Quota			
	a) Open Merit (Male/ Female)			
	b). Male			
	c). Female			
<b>07</b>	Female Quota			
	a) Open Merit (Male/ Female)			
	b). Male			
	c). Female			
<b>08</b>	Job description according to recruitment rules (Attached)			
<b>09</b>	Whether permanent or temporary (if temporary period for which it will continue or is it likely to become permanent)			
<b>10</b>	Qualifications required (attached the copy of recruitment rules)			
	a). Academic (if more than one qualification is prescribed, state the order of preference)			
	b). Experience			
	c). Training			
	d). Any other qualifications.			
<b>11</b>	Will equivalent qualification be accepted? If so, this should be indicated with equivalence authority.			



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12	Age limit	Minimum	Maximum	
13	a). are government servants eligible? b). if so which of the condition may be relaxed in their favor and to what extent?			
14	Whether recommendation of the Commission for the same post conveyed previously have been accepted? If not, why not?			
15	Whether any appointment(s) have been made on adhoc basis and if so: a). the date from which these have been made.  b). whether the adhoc appointee possesses the qualification prescribed under the rules.			

Signature \_\_\_\_\_

Name \_\_\_\_\_

Secretary/ Head of the Department

Official Seal

Dated \_\_\_\_\_

Note: if any Column of the requisition is not filled or the requisition is not in accordance with the service rules the same will be returned to the department for rectification

Please attached following document against Requisitioned posts:

1. Sanction order from the Finance department.
2. Existing notified recruitment rules